



**Gymnastics**  
South Australia

# **Sport Management Committees**

This By-law is made by the Gymnastics South Australia (GSA) Board under Clause 20 of the GSA Constitution. It is binding on GSA and all members of GSA.

Approved by the GA Board: 14<sup>th</sup> November 2013

## 1. **Sports Management Committees**

The GSA Board will establish Sports Management Committees (in terms of clause 19 of the GSA Constitution), to be known as, Sports Management Committees for each Gymsport as listed below. These Committees will provide advice and assistance on all technical matters of their Gymsport in support of GSA achieving its Strategic and operational outcomes.

- (a) Men's Artistic Gymnastics Sports Management Committees
- (b) Women's Artistic Gymnastics Sports Management Committees
- (c) Rhythmic Gymnastics Sports Management Committees
- (d) Trampoline Gymnastics Sports Management Committees
- (e) Aerobic Gymnastics Sports Management Committees
- (f) Gym for All Sports Management Committees
- (g) Kindergym Sports Management Committees
- (h) Cheerleading Sports Management Committees

## 2. **Functions of Committees**

Each Committee will work with, provide advice to, and make recommendations to the GSA State Director or delegated GSA staff member/s on the delivery of strategic and operational outcomes for their Gymsport. In particular the Committees shall:

- (a) provide advice on the preparation of operational policies and regulations for approval by the GSA State Director;
- (b) review their Gymsport's performance and undertake forward planning against the GSA strategic plan outcomes
- (c) provide advice on and co-ordinate and implement technical regulations at all GSA state events.

## 3. **Composition of Committees**

Each Gymsport Committee will include:

- Chairman (CHR)
- Judging Co-ordinator (JC) – where applicable (e.g. not applicable for KG and GfA)
- Coaching Coordinator (CC) – where applicable (not applicable for KG and GfA)
- Up to four Committee General Members, the number of which is to be determined by the GSA State Director in conjunction with the specific Gymsport

A Standing Gymsport Management Committee shall at no time comprise two or more members who are also members of the same affiliated member club unless agreed with the State Director and approved by the GSA Board.

Where available a GSA staff member will be assigned to each SMC to assist with administration and coordination activities. GSA staff members will be ex-officio and a non-voting member of the Gymsport Committee.

Position descriptions for each member of the Committee shall be developed and reviewed at the commencement of each new term of office

#### **4. Term of Office**

The term of office for each of the Committee members will be two years. Terms will commence on January 1 in the year appointed and end on December 31 on completion of the 2 year term

The GSA Board, on the recommendation of the GSA State Director, may implement changes to Committee membership including removal of members.

Any Committee member failing to attend three consecutive Committee meetings without written permission from the Committee Chair shall forfeit their position on the Committee.

#### **5. Appointment Process of Committees**

The GSA State Director shall:

- Call for nominations from the Gymsport community by the 1<sup>st</sup> November in the relevant year (with the exception of the bylaws year of implementation 2013, nominations will be called in December). Each nomination must be accompanied by a relevant CV;
- Consult with relevant GSA Staff regarding the nominees
- Make a recommendation to the GSA Board (including the Chairperson).

The GSA Board shall:

- Consider the recommendation made by the GSA State Director and formally appoint Committee members
- Should a recommendation not be approved by the GSA Board then a casual vacancy will exist on the Committee and shall be filled in accordance with Clause 6 of this By-Law

#### **6. Casual vacancies**

The GSA Board, considering recommendations from the GSA State Director, will appoint candidates to fill any casual vacancies.

## **7. Committee Regulations/ Yearbook**

The Committees are to ensure that the Committee Regulations/ Yearbook are developed and reviewed for approval by the GSA State Director. The Committee Regulations/ Yearbook shall be reviewed at least once a year.

The Committee Regulations/ Yearbook will consist of two sections:

- Part A: Committee Governance Regulations (roles, responsibilities and structure)
- Part B: Committee Operations

## **8. Committee Statutory Committees (sub Committees)**

Each Committee may have Statutory Committees and their roles, functions and composition of each Statutory Committee will be detailed in the Committee Regulations.

## **9. Voting at General Meetings**

Each Gymsport Management Committee will have the right to be represented by a delegate of their choosing at any General Meeting or Special General Meeting of the Association, and will be entitled to one vote on behalf of the relevant Gymsport Management Committee.

## **10. Changes to the By-Law**

Amendments to this By-law will be made pursuant to Clause 20.1 of the GSA Constitution.